

2011/2012 ATTENDANCE

SCHOOL STARTS PROMPTLY AT 7:50 AND ENDS AT 2:25

Welcome LaGrange parents! We are excited about starting a new year with both you and your child/children. In an effort to help your child be successful in the classroom, attendance is a major factor. We've put together some information which will help answer any questions you may have. As always, please feel free to contact the front office with any questions or concerns.

- All students **MUST** be in their classrooms at 7:50 am or they will be counted as tardy.
- Any parents dropping their children off at 7:45 or later will need to park and come in to the office to sign their child/children in for being tardy.
- Any student that has accumulated 6 or more unexcused tardies/absences will be considered truant.
- Tardy/Absence can only be excused if the student is sick or has a doctor's appointment and is accompanied by either a doctor's note or a parent note upon returning to school
- Every student is allowed 10 parent/doctor's notes per school year before a doctor's note is required for an excused absence
- **Weather and traffic are not considered excused** unless LaGrange or the Board Office makes that ruling
- If the doctor's note releases your child to return on Monday and they don't come back until Tuesday, Monday will not be excused. You will have to contact your child's physician to have them extend the days they were out. We **MUST** go by the doctor's orders.
- Any student with an unexcused tardy/absence will not qualify for perfect attendance.
- ***Any student absent from school will not be permitted to participate in after school activities which are scheduled for that day.***
- Any student missing the day before or day after Fall Break, Thanksgiving, Winter Break, Spring Break or any major holiday **MUST** have a doctor's note to be excused.
- Any student absent during state assessment testing must have a doctor's note to be excused.
- **Family vacations are not excused absences.** See Parent/Student Handbook for a list of other reasons why an absence is not deemed excused.
- 2011-2012 ruling of perfect attendance is as stated: Any student may miss up to 3 excused events/tardies that do not total more than 50% of one school day.

By signing below you are agreeing to the information above and will accept the responsibilities of supplying the office with the documentation needed for your child/children to be excused when warranted.

Student Name

Parent's Signature